

Bank reconciliation – pro forma

This reconciliation should include all bank and building society accounts, including short term investment accounts. It must agree with the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a credit and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority:

Horrabridge Parish Council

County area (local councils and parish meetings only):

West Devon

Financial year ending 31 March 20xx

Prepared by (Name and Role):

Ms Shane Honey Parish Clerk and RFO

Date:

30/04/2020

Balance per bank statements as at 31/3/20:

Current Account
Reserve Account

£	£
17,614.7	
75,923.2	
	93,537.9

Petty cash float (if applicable)

-

Less: any unpresented cheques as at 31/3/20 (enter these as negative numbers)

*003098
*003099
*003093
Plusnet Direct Debit
*003105
*003106
*003107
*003108
*003109
*003110
*003111

(100.00)
(100.00)
(66.00)
(37.80)
(90.60)
(145.92)
(45.11)
(47.78)
(618.98)
(80.00)
(32.00)

(1,364.19)

Add: any un-banked cash as at 31/3/xx

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Net balances as at 31/3/20 (Box 8)

92,173.7